

Canadian Association of Medical Radiation Technologists (CAMRT)

Student and Early-Career Advisory Council

Terms of Reference

1. Purpose

The Student and Early Career Advisory Council serves as an advisory body to support CAMRT's understanding of the needs, interests and challenges faced by MRT students and early-career professionals (within five years of certification). This input and guidance of the group will help ensure the voices and perspectives of emerging MRTs are integrated into the Association's strategies, engagement, activities, and resources.

2. Objectives

- Advise CAMRT on the needs, concerns, challenges and interests of students and early career MRTs.
- Support the development of resources, programming, content, and opportunities tailored to early-career MRTs to ensure they are relevant and effective.
- Develop strategies to engage students and early-career MRTs with the association and foster a sense of belonging within the MRT community.
- Promote professional development, mentorship, and leadership opportunities for new professionals.
- Increase student and new professional involvement in CAMRT activities, committees, and events.
- Act as ambassadors for CAMRT among peers, colleagues and educational institutions.

3. Composition

The Advisory Council will include:

- **8–12 members:**
 - At least **4 students** currently enrolled in an accredited MRT program – including 1 lead student representative (Student Co-Chair).
 - At least **3 early-career professionals** within the first five years of practice – including 1 lead early-career representative (Early-Career Co-Chair).

- Representation from all four disciplines (Radiological Technology, Radiation Therapy, Nuclear Medicine, Magnetic Resonance).
- Representation from diverse geographic regions whenever possible.
- **1 CAMRT staff liaison**

4. Roles and Responsibilities

Advisory Council Members will:

- Attend and actively participate in scheduled meetings.
- Provide input on CAMRT initiatives related to students and early-career professionals.
- Collaborate on developing resources (e.g., toolkits, webinars, articles, social media posts, surveys, mentorship program).
- Represent the group at CAMRT events when possible (e.g., conferences).
- Promote CAMRT opportunities and information through peer networks and social media.
- Work collaboratively and respectfully.

Chair will:

- Provide leadership to the group and liaise with CAMRT staff.
- Set meeting agendas in collaboration with the co-chairs and CAMRT staff liaison.
- Report key updates or recommendations to CAMRT leadership.

5. Time Commitment

- **Term Length:** Two-year term, with the option to renew once in each membership group (max. 4 years as a student member; max. 4 years as an early-career professional). Note, all terms end once the member is five years post-certification.
- **Meetings:** Approximately **4–6 virtual meetings per year**, each 60–90 minutes.
 - Co-Chairs may be required to attend additional meetings with the CAMRT staff liaison (3-4 per year).
- **Additional Tasks:** Occasional work between meetings (reviewing materials, contributing to initiatives), approximately 1–2 hours per month.

6. Benefits to Members

Participation in the Council offers:

- Leadership and volunteer experience within a national professional association.
- Opportunities to network with peers and MRTs throughout Canada.
- Enhanced professional development and resume-building experience.
- A platform to shape the future of the MRT profession.
- Recognition through CAMRT communications.
- All Council members must be current CAMRT members.

7. Recruitment and Selection

- Open call for applications issued annually through CAMRT's communication channels.
- Applicants will be asked to complete an online form and resume/CV.
- Selection will aim for a diverse mix of disciplines, geographic locations, and lived experiences.
- The lead representative for each membership group will be self-nominated and voted on by Council members.
- Committee members must have current CAMRT membership.
- Members are eligible for the committee for up to five (5) years after passing the CAMRT entry-to-practice exam (of their first discipline).

8. Member Participation

Committee members are expected to participate actively and consistently in meetings, discussions, and assigned deliverables. This includes regular attendance, timely completion of agreed-upon tasks, and meaningful contribution to the committee's work.

If a member is unable to meet these expectations on an ongoing basis, the Chair may initiate a discussion with the member to determine whether continued participation on the committee is appropriate. Members may be asked to reconsider their involvement or step down to ensure the committee remains effective.

9. Accountability and Reporting

- The Council reports to CAMRT's staff liaison and may provide input or recommendations via staff to the CAMRT Board of Directors as appropriate.
- Meeting summaries and updates may be shared with CAMRT membership via newsletters or the website.

10. Review of Terms of Reference

These Terms of Reference will be reviewed annually by CAMRT staff and the Advisory Council, with proposed changes submitted to CAMRT leadership for approval.
