



Speaker Cheat Sheet

Thank you for your interest in presenting at CAMRT 2026, taking place May 28-30, 2026 at The Victoria Convention Center in Victoria, British Columbia. This document provides the key information you need as a conference presenter. If you have any questions, please email acraven@camrt.ca.

Compensation Structure

If you are co-presenting, the compensation listed below will be split between the two presenters.

25-minute presentation (20 min presentation, 5 min Q&A)	50-minute presentation (40 min presentation, 10 min Q&A)	Poster Author
Choice of the following: 1. \$150 honorarium 2. 1 day registration pass (\$375 value) * 3. Donate honorarium to the CAMRT Foundation	Choice of the following: 1. \$300 honorarium 2. Full Conference registration pass (\$699 value) ** 3. Donate honorarium to the CAMRT Foundation 4. 1 day pass and \$150 honorarium	25% discount on conference registration

*Includes access to all sessions and meals on the day you present, plus the CAMRT Awards Reception on May 29.

**Includes access to all sessions and meals on May 29-30, the CAMRT Awards Reception on May 29, and access to all sessions on-demand following the event.

Note: Travel and accommodation expenses are the responsibility of the speaker. Discounted rates will be available at several hotels in Victoria, along with discounts for Air Canada and WestJet. Details will be shared when registration opens in December 2025.

Deadlines

- **October 31, 2025:** Abstract, education session and poster submissions due
- **Early December 2025:** Conference registration open
 - Our speakers are our greatest draw! If you are comfortable, please help us promote the event by sharing with your networks and colleagues.
- **January 2026:** Notification of submission outcomes
- **February 2026:** Compensation selections due
- **Late March 2026:** Program schedule released
- **May 4, 2026:** Session pre-recordings due (if applicable)

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Questions? Contact Ashley Craven, Manager of Conferences and Events, Corporate Partnerships
acraven@camrt.ca 613-234-0012 ext. 235



- **Mid-May 2026:** Speaker trainings sessions
- **May 22, 2026:** Final PowerPoint (or equivalent file) due
- **May 29-30, 2026:** Event days

Dates subject to change

Hybrid Conference

By agreeing to present at CAMRT 2026, you are committing to deliver your session twice:

- A live, in-person presentation at the podium for the onsite audience
- A live virtual presentation from the onsite virtual studio.

These will be scheduled at different times over the conference weekend. Scheduling for all sessions (in-person and virtual) will be finalized in late March 2026, once most speakers are confirmed.

As CAMRT 2026 is a fully hybrid event, additional planning is required to ensure a smooth experience. We appreciate your flexibility and commitment in helping us reach more MRTs and making this education accessible to everyone.

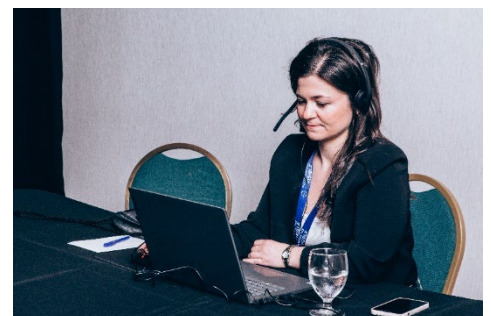


Key Hybrid Information

- A virtual studio will be onsite where you will deliver your session for the virtual audience.
 - At your scheduled time, you will go to the virtual studio, where our production team will set you up at a laptop.
- In April 2026, you will receive calendar invites for both the in-person and virtual sessions. These will include room details, studio location, links (if applicable), and moderator information.
- Speaker training sessions will be held in mid-May to provide an overview of expectations and answer questions. Two time slots will be offered so you can choose the most convenient one.

Self Pre-Recording Option

If you prefer, you may pre-record your session for the virtual audience. If you are comfortable with this, it is our strong preference that you choose this option as it allows for the smoothest experience on-site for both you and the audience.



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In this case:

- Your recording will play for the virtual audience
- You will still join live from the onsite virtual studio for Q&A immediately following the recording.

This option can:

- Help ensure your session stays on time
- Prevent technical issues (e.g., embedded videos not playing)
- Reduce stress in an unfamiliar environment

If you choose this option, please submit your final file by **May 4, 2026**. You may use Zoom, Teams, Vimeo or another platform.

Note: When recording, begin as though you've just been introduced.

Tips for Recording:

- Frame yourself so the top of your head is near the top of the camera view
- Ensure your face is well lit (use natural light or a lamp in front of you)
- Record in a quiet, private space
- Use a headset for best audio quality
- If co-presenting, each presenter should use their own device in separate locations to avoid feedback/background noise
- If your presentation includes third-party copyrighted material (e.g., multimedia, images, graphics, tables), you must obtain permission and provide CAMRT with documentation.

Copyright Guidelines

When including images in your presentation, please ensure that you either:

- Own the image,
- Use copyright-free imagery, or
- Have obtained permission to reproduce the image.

Clinical images must always be fully de-identified/anonymized.

Image Sources

Many websites provide copyright-free images under Creative Commons licenses. However, you must always provide the image source on your slide(s). Instructions on how to do this are usually provided on the website. Examples include:

- [Pexels](#)
- [Pixabay](#)



- [FreelImages](#)
- [Open-i](#) (Public Domain Images)

If you plan to use clinical images, you must obtain appropriate permission from your site's Privacy Officer (or equivalent authority).

For any questions regarding copyright, permissions, or fair use policies, please contact jgill@camrt.ca.

Miscellaneous & Tips

- When creating your presentation, be sure to use the newest version of PowerPoint and standard fonts. Otherwise, formatting may not display correctly when uploaded onto conference laptops.
- Use large font sizes and avoid too much text per slide, as smaller text can appear pixelated when streamed to the virtual audience.
- If you do not have access to the latest version of PowerPoint, we recommend using canva.com, which is free.
- Due to the restrictions of Category A credit assignments, speakers cannot claim credit for any session they are presenting or co-presenting.
- Keep your session title concise – no more than 10 words.
- A minimum of 3 learning objectives are required when submitting your abstract/session presentation form. Objectives must be specific and clearly identify what participants will learn. Use action verbs when describing learning objectives.

Example:

“After completing this session, the learner will be able to:

- Evaluate key challenges and safety considerations associated with scanning non-conditional devices in MRI.
- Engage in collaborative discussions to develop strategies for navigating off-label scanning.
- Prioritize patient safety and professional accountability while navigating off-label scanning.”