Preparing for the CAMRT Certification Exam





Welcome



We would like to begin by acknowledging the Indigenous Peoples of all the lands that we are on today. While we meet today on a virtual platform, we would like to take a moment to acknowledge the importance of the lands, which we each call home. We do this to reaffirm our commitment and responsibility in improving relationships between nations and to improving our own understanding of local Indigenous peoples and their cultures.

From coast to coast, we acknowledge the ancestral and unceded territory of all the Inuit, Métis, and First Nations people that call this land home.



Housekeeping



All participants are automatically muted by webinar administrator



Use Zoom chat feature for comments/ reactions/ links.



Use Zoom Q&A to ask a question



English & French slides will be shared via email





Today's Topics

- General Certification Exam Orientation
- Test Centre-Specific Preparations & Expectations
- Remote Proctoring-Specific Preparations & Expectations
- Candidate Q&A

CAMRT will not provide guidance or answer any questions on specific exam content, study materials, or recommended resources.

CAMRT Certification Exam

General Orientation







Competency-based Model

The CAMRT National Competency Profile

Describes the competencies graduates of MRT programs are expected to possess at the end of their MRT program. Competencies are the:

Behavioural outcomes that integrate knowledge, skills, abilities and judgement

Competency-based Approach to Exam Development

Tests these behaviours, as opposed to testing direct recall of an individual's knowledge from textbook information.

- Focuses on the application of knowledge in a clinical environment
- Questions are asked from the point of view of how you use your knowledge in practice as opposed to the direct recall of that knowledge

Information Resource: How to Write a Competency-based Exam

<u>Discipline-specific profile</u> + <u>exam blueprint</u> → helps focus candidate's preparation

Exam Scoring

Passing score is set by Exam Validation Committee (EVC). The EVC members:

- Review the exam questions
- Approve the exam
- Establish the passing score

The method used to set the passing score: modified Angoff method

"What percentage of minimally competent, entry level technologists would be expected to answer this item correctly?"

The pass mark is set in direct reference to the:

- candidates
- competence required of the candidates
- difficulty of the items themselves

As a result, it is considered fair and valid.



Information Resource: General Preparation Guide for the CAMRT Certification Exam



Exam Format

Duration: 4-hours

Number & Type of Questions: 185 multiple-choice questions

Frequency of Exam Sittings: Offered 3 times a year

Format: Computer-based exam delivered by Meazure Learning

- In-person at an approved Canadian Test Centre
- Remote proctoring

Languages:

Radiological Technology – English & French Magnetic Resonance – English & French Nuclear Medicine – English only Radiation Therapy – English only





Exam Preparation Resources

- □ Practice Exams
- ☐ Glossary and Abbreviation List
- ☐ Recommended Textbook List
- ☐ Canadian Practice in Medical Radiation Technology
- Meazure Learning Exam Interface Tutorial
 - Login to Yardstick exam/registration site to access the tutorial



Exam Transfers & Cancellations

- Exam candidates may request a transfer to a future exam sitting
 - Transfer fee: \$75
 - o Complete & submit <u>Transfer Request</u> form to <u>certification@camrt.ca</u>
 - o Transfer request forms must be received before the registration deadline for the requested sitting
 - The seat reservation fee paid to Yardstick <u>cannot</u> be transferred.
 - The seat reservation must be cancelled and rebooked for the next desired sittina.
 - Yardstick only accepts cancellations for a full refund up to 10 business days before the exam. After this time, you forfeit the seat reservation fee.
- Exam candidates may request to cancel with refund
 - Cancellation fee: \$100 (refund of the remaining part of the exam fee paid)
 Request must be received within 2 years from the original exam date

 - Request must be made in writing to <u>certification@camrt.ca</u>

Failure to transfer to a new exam sitting or request a refund after 2 years from the original exam date will forfeit the full exam fee.

Information Resources: Transfers to Future Exam Sessions & Cancellation and Refunds



Reporting Results

When: 20 business days from date of exam

Where: CAMRT profile

What:

Successful candidates will be issued a "Pass"

 Unsuccessful candidates will be issued a "Fail" with an exam performance profile



Information Resource: General Preparation Guide for the CAMRT Certification Exam



Appeals Process

Candidates are strongly encouraged to withdraw prior to the exam or transfer to a future exam sitting if, prior to the exam, they experience circumstances that may negatively impact their performance on exam day.

Extenuating Circumstances:

Exceptional, serious, acute, and unforeseen problems or events which affect a candidate's performance in their ability to successfully achieve the passing grade for the certification examination and which were not within the candidate's control.

Due Date:

Formal appeal with supporting documentation must be submitted to certification@camrt.ca
no later than 15 business days following release of exam results.

Appeal Fee: \$300

Appeal Decision:

Sent to candidate within 20 business days of the appeal submission due date.

*Candidates should not wait for the appeal decision to be shared before registering to rewrite the certification exam. If applicable, their full examination fees will be refunded.

Information Resource: Appeal Policy for Extenuating Circumstances



CAMRT Exam Rewrite Policy

of Exam Attempts: 4 maximum

Eligibility Timeframe: within a 5-year time period

- □ Graduates from Canadian accredited MRT programs must complete the 4 attempts to pass the certification exam within 5 years of successful completion of the program, or by a date determined by a regulatory body
- □ IEMRTs must complete the 4 attempts to pass the certification exam within 5 years of the date of last practice in MRT, or by a date determined by a regulatory body

*Candidates who access both or either the CAMRT or Quebec (OTIMROEPMQ) certification exam have a combined total of 4 attempts

Information Resource: Rewriting the Exam





Exam Candidate Identity Confirmation

Exam candidates must show valid government-issued photo identification to the proctor for identity confirmation on exam day.

To be considered acceptable, the valid identification must include your:

- ✓ Full Name
- ✓ Date of Birth
- ✓ Photo
- ✓ Signature

Accepted forms of ID:

- Driver's licence or learner's licence
- Passport
 - An international passport is acceptable if it includes the name, date of birth, photo and signature of the candidate and, if not in English or French, is accompanied by a professionally translated version
- Permanent Resident Card
- Canadian Citizenship Card/Certificate

To protect your personal privacy, please **DO NOT** use any identification documents containing the information below:

- Personal health number (i.e., health cards)
- Social insurance number
- Credit cards
- Bank cards



CAMRT reserves the right to cancel or withhold any examination results when, in the sole opinion of CAMRT, there is an apparent discrepancy in, or falsification of, a candidate's identification.

CAMRT Certification Exam

Test Centre Preparations & Expectations







Exam Day

- Test your username and password on exam day, prior to arrival at the Test Centre. You can test your login credentials <u>here</u>.
- ☐ Arrive at the Test Centre **30 minutes before** scheduled start time. Bring:
 - Valid government-issued photo ID
 - Printed copy of your booking confirmation email

Permissible Items:

- Beverage in a clear spill-proof container with no label (only if approved by Test Centre)
- ✓ Disposable ear plugs
- Non-programmable scientific calculator
- ✓ Scrap paper and pencils will be provided by Test Centre and must be left with the proctor upon exam completion

Information Resource: Test Centre Preparation Guide for the CAMRT Certification Exam



Late Admittance Policy

- Any candidate who arrives more than 30 minutes after the scheduled start time will be denied their sitting.
- Candidates who arrive between the scheduled start time and 30 minutes after the scheduled start time will be allowed to take the exam, but candidates will lose the amount of time they were late.



CAMRT Certification Exam

Remote Proctoring Preparations & Expectations







What is Remote Proctoring?

- Platform with a live proctor and built in artificial intelligence to facilitate writing an exam from your own home or private space
- Proctor will complete the check-in process & monitor through the exam to troubleshoot technical issues and ensure that security is maintained
- Proctor will complete a 360° room scan using webcam and handheld mirror
- Candidates can chat with the proctor via chat box if any issues arise

Information Resource: Remote Proctoring Guide



Security Measures

In addition to the monitoring provided by the proctor, there will be AI scripts running in the background that will flag any suspicious or unusual issues with both the virtual environment and the candidate.

Issues that may be flagged include, but are not limited to:

- Leaving the exam area without permission
- Copying and pasting from outside resources
- Other browsers or programs open
- Multiple faces in the testing area
- Speaking aloud during the exam
- Looking away from the computer screen
- Finishing much faster than the average assessment time



Information Resource: Remote Proctoring Guide



Candidate Responsibilities: Room Set-Up

- Private, quiet, well-lit room, away from all people.
 - Large open spaces are not recommended, especially those with windows.
- □ Desk and space around writing area is clear of all items. Only permissible items will be allowed.
- ☐ Have 1 monitor connected/ running. Disconnect all other monitors.
- Computer speakers and microphone must be working
 - You cannot rely on a headphone speaker and microphone
- ☐ Situated on a hard surface of standard table height
- Place your back to the door
- ☐ Proctors must see you place your cell phone out of reach



Information Resource: Remote Proctoring Guide



Candidate Responsibilities: Preparing your Computer Station

It is mandatory that all candidates test their exam day computer prior to the examination date to ensure all requirements are met.

- Log in: https://camrt.ysasecure.com/
- Complete the equipment readiness check using Test-it-Out located at the bottom of the page after logging in
- 3. Ensure that all tests within Camera Settings, Computer Settings and Internet Settings have **passed**.

If you have tests that fail consistently, please review <u>Equipment Requirements</u> & contact Meazure Learning Support

Real Time Chat: https://auto.proctoru.com/chat

Ticket Support (for non-urgent matters): Click here

Call: 1-855-772-8678, Option 1

If a candidate is unable to access the exam due to failure to complete the computer readiness check prior to the exam, they will forfeit their booking.

Information Resource: Meazure Learning Online Proctoring FAQ



Candidate Responsibilities: Preparing your Computer Station

Required Downloads:

1. Guardian Secure Browser

- Download before exam day
- Access the appropriate browser for your computer <u>here</u>

2. Proctor Chat

- Download on exam day (cannot be downloaded in advance)
- Connects candidates with the proctor



Information Resource: The Professional Testing Candidate Experience Through Guardian



Permissible Items

- ✓ Valid government-issued photo ID
- ✓ Mirror/ reflective surface
- ✓ Non-programmable scientific calculator
- ✓ Beverage in a clear spill proof container
- ✓ 1 dry-erase board, no larger than 8 ½ by 11 inches and 1 dry-erase marker/
 eraser
 - MANDATORY: You must erase your whiteboard and show the proctor it is erased before closing the exam.

Prohibited Items:

- Earplugs/ headphones
- Cell phones/ tablets/ electronic readers/ scanners/ recording eyeglasses/ cameras/ smart watches/ or other electronic devices
- Large jewellery
- Food, erasers, notes, books, pens, pencils, etc.



Information resource: Remote Proctoring Guide



Late Admittance Policy

Your scheduled connection time is critical to a successful administration.

- If you connect 15 minutes after the scheduled connection time, you will be denied access to the examination and the exam will show 'expired'
- All candidate who miss their examination sitting will need to connect with CAMRT at <u>certification@camrt.ca</u> for next steps.
 - In most cases, candidates will lose their exam window and they will be required to transfer to a future exam session.





Washroom Breaks

- Candidates are permitted to leave the exam room for washroom breaks, only if necessary
 - The timer does not pause
 - Additional time is not added to compensate
 - Upon return to the exam room, candidates will be asked to re-pan/rescan the room with their webcam for the proctor
 - Frequent washroom breaks or any single washroom break exceeding 10 minutes will be automatically logged as an incident and will be investigated as potential academic misconduct and breach of the Candidate Statement of Understanding

Information resource: Remote Proctoring Guide



Prior to Scheduled Exam Time

- Re-check your system requirements to ensure working properly
- □ 30 minutes prior to scheduled connection time, ensure your testing environment is prepared
- Use washroom during this time to reduce need during the exam
- ☐ Just prior to your scheduled time, log in to your <u>Yardstick account</u>
 - Highly recommended that you test your username and password prior to scheduled connection time, as password resets may cause a delay in your start time.
- ☐ Up until the scheduled start time, examination will not allow you to connect to a proctor, but a countdown timer will be shown
- ☐ At the scheduled connection time, your examination status will change to "write exam". Click this to connect to the proctoring interface
- □ At this time, you will be connected to a proctor who will complete the check in process

Information resource: Remote Proctoring Guide



What to Expect at Scheduled Exam Time

- 1. Pre-checks
- Chat box download
- 3. Photos & Authentication
- 4. Proctor Connection & Confirmation
- 5. Remote System Check
- 6. 6-point Camera Pan
- 7. Person Check
- 8. Take your Exam
- 9. Alert proctor when you are finished the exam erase whiteboard & show proctor!
- 10. Log out of your exam site and browser
- 11. Close out of ProctorU chat box
- 12. Done: Congrats You're Done! Enjoy the rest of your day!



Information Resource: Meazure Learning What to Expect on Exam Day



Exam Day Incidents

Experiencing challenges?

- Chat with the proctor via the chat box
 - Connectivity issues will be reviewed on a case-by-case basis. If you lose internet completely, please contact Meazure Learning

Contact Details:

- 1. Meazure Learning: 1-855-772-8678, Option 1
- 2. If not responsive, contact CAMRT at 613-234-0012 **or** 1-800-463-9729

If your concerns are not adequately addressed by Meazure Learning on exam day, please contact CAMRT

If you experienced technical or other issues that significantly impacted your exam performance/ experience, please contact CAMRT at certification@camrt.ca immediately (within 24 hours) after your exam.

CAMRT Certification Exam

Exam Candidate Q&A

Please enter your questions in Zoom Q&A







Questions en français

Si vous préférez recevoir une réponse en français, vous pouvez envoyer vos questions directement à certification@camrt.ca et nous répondrons en français à vos questions.

CAMRT Certification Exam

Exam Candidate Q&A

Please enter your questions in Zoom Q&A



Best of Luck on Exam Day!

Contact us:

certification@camrt.ca

